

**Government of Rajasthan  
Department of Tourism**

Paryatan Bhawan, Opposite Vidhyakpuri Police Station, MI road, Jaipur-302001  
Telephone: 0141-2822811; E-mail: [dotfestivals@gmail.com](mailto:dotfestivals@gmail.com)  
Website: [www.tourism.rajasthan.gov.in](http://www.tourism.rajasthan.gov.in)

No. F 4( ) F&F/DOT/Platinum Jubilee of Rajasthan High Court/2022-23/ 1133-36 Date: 30.09.2023

**Bid No: 216./ 2022-23**

1. M/s Impressive Events Hub Pvt. Limited, B-96, Janta Colony, Jaipur
2. M/s Chandra Entrepreneurs Pvt. Limited, Chandra Group, Bani Park, Jaipur
3. M/s E Factor Experiences Limited, New Delhi
4. M/s Expression 360 Services India Pvt. Limited, New Delhi

**Sub:- Inviting Financial Bids from the Empanelled Event Management Agencies for Arrangements for Organising cultural program which is scheduled to take place on 14<sup>th</sup> October 2023 at Jaipur Exhibition & Convention Centre (JECC), RIICO Industrial Area, Sitapura, Jaipur.**

Financial bids are invited from the above listed empanelled Event Management Agencies (EMAs) on arrangements for Organising Cultural Program on 14th October 2023 at Jaipur Exhibition & Convention Centre (JECC), RIICO Industrial Area, Sitapura, Jaipur.

	Rs. 30.00 Lakhs + applicable taxes
	14 <sup>th</sup> October 2023
	<b>Document can be downloaded from:</b> <a href="http://www.eproc.rajasthan.gov.in">www.eproc.rajasthan.gov.in</a> , <a href="http://www.sppp.rajasthan.gov.in">www.sppp.rajasthan.gov.in</a> <a href="http://www.tourism.rajasthan.gov.in">www.tourism.rajasthan.gov.in</a>
	Online at e-Proc website ( <a href="http://www.eproc.rajasthan.gov.in">www.eproc.rajasthan.gov.in</a> )
	05-10-2023, upto 11:30 AM
	05-10-2023, 12:00 PM
	Rs. 1,000/- through E-grass through e-GRAS (Budget head 8658-00-102-(16)-(01))

This invitation for Financial Bids (Bid Document) is being issued in continuation of the main Bid No. 179/2022-23 dated 19.07.2022 and subsequent office order no. F (85)(3)/F&F/Emp. Ev. Mgr/2022-23/20789-97 dated 09.11.2022 shall be treated as integral part of this Bid Document. Accordingly, all terms and conditions in this Bid will be applicable.

For any other information, please contact Dr. Punita Singh, Joint Director, Department of Tourism, Government of Rajasthan, Jaipur (Tel. No. 0141-2822811, Mobile: 98290-70604 Email: [dotfestivals@gmail.com](mailto:dotfestivals@gmail.com)).

*[Signature]*  
Additional Director (Fairs & Festival) Adm. L.O

No. F 4( ) F&F/DOT/Platinum Jubilee of Rajasthan High Court/2022-23/ 1137-39 Date: 30.09.2023

Copy for information and necessary actions for the following:

1. P. S. to Director, Department of Tourism, Government of Rajasthan, Jaipur
2. Chief Accounts Officer, Department of Tourism, Jaipur
3. ACP (DD), Department of Tourism, Jaipur to facilitate upload on SPPP, E-proc and Department portal sites.

  
Assistant Director (Fairs & Festival) Adm. F&F

## 1. Introduction

Department of Tourism propose a well-choreographed performance by folk artist and classic dancers of Rajasthan. The program is scheduled to take place on 14<sup>th</sup> October 2023 to mark the Platinum Jubilee of Rajasthan High Court. For the same, Department of Tourism is organising cultural program on 14th October 2023 at Jaipur Exhibition & Convention Centre (JECC), RIICO Industrial Area, Sitapura, Jaipur.

S. N.	Particulars
<b>A</b>	<b>10-10-2023 (Evening) - Arrival of Artists and Choreographer team</b>
	Stay and dinner arrangements for 70 Artists and Choreographer team
<b>B</b>	<b>11-10-2023 to 12-10-2023 – Rehearsal in covered space 13-10-2023 (Evening)– Tech Rehearsal on stage (provided by organisation)</b>
	Rehearsal in covered space for Artists with appropriate light, sound, power backup drinking water and hi-tea arrangements
<b>C</b>	<b>14-10-2023 (Evening) - Performance at JECC, Sitapura, Jaipur</b>
1	Cultural Performance (Choreographed by Maitrey Pahadi) with following Artists/ Art forms: Ghoomar 20 Nos. Chari 20 Nos. Gair 16 Nos. Kalbelia 16 Nos. Kacchi Ghorri 02 Nos. Bhawai 10 Nos. Kathak 20 Nos. Big Drums & Nagada 10 Nos. Chang Dhap. 12 Nos. Recorded track No of artists- 130 (approx.)

## 2. Scope of Work of Event Management Agency

Selected Agency shall be responsible for arrangements of remuneration, travel, boarding, lodging of artists and other works for organizing cultural program on 14<sup>th</sup> October 2023, Jaipur and 3-days rehearsals at Jaipur as per details given below:

S. N.	Particulars	Size/Type	Quantity/ Nos. of Person	Unit
1	<b>Reimbursement of Outstation Travel</b> (Origin City to Jaipur and Return), (train sleeper class/ Bus fare). Taxi Fare in case bus/train transport is not feasible/ suitable for the artists group).			
i.	<b>20 Nos. Chari Artists</b> from Kishangarh to Jaipur (Arrival: 10-10-2023 Evening, Departure: 14-10-2023 Night)	Chari Artists	20	Nos.
ii.	<b>16 Nos. Gair Artists</b> from Barmer (Arrival: 10-10-2023 Evening, Departure: 14-10-2023 Night)	Gair Artists	16	Nos.
iii.	<b>02 Nos. Kacchi Ghodi Artists</b> from Dausa (Arrival: 13-10-2023 Morning, Departure: 14-10-2023 Night)	Kacchi Ghodi Artists	02	Nos.
iv.	<b>20 Nos. Kathak Artists</b> from Jaipur (Arrival: 11-10-2023 Morning, Departure: 14-10-2023 Night)	Kathak Artists	20	Nos.
v.	<b>10 Nos. Big Drums and Nagada Artists</b> from Pushkar (Arrival: 10-10-2023, Departure: 15-10-2023)	Big Drums Artists	10	Nos.
vi.	<b>12 Nos. Chang Dhap. Artists</b> from Jhunjhunu (Arrival: 10-10-2023 Evening, Departure: 14-10-2023 Night)	Chang Dhap. Artists	12	Nos.
2	<b>Local Travel Arrangements and Rehearsal Location</b>			
(i)	<b>Local Transport (Bus/Tempo Traveller/Big Cars) for 130 Nos. Artists</b> for transporting from their stay location in Jaipur to the rehearsal location/venue	Bus/Tempo Traveller/Big Cars transport for 130 Artists	130	Nos.

	and return for <b>4 Days from 11-10-2023 to 14-10-2023</b>			
(ii)	Pick-up and drop arrangements for 70 Artists on <b>10-10-2023 to 14-10-2023</b>	Bus/Tempo Traveller/Big Cars transport for 70 Artists	60	Nos.
(iii)	Local Transport for Choreographer team and Department officials for <b>4 Days (11-10-2023 to 14-10-2023)</b>	Big Cars	6	Nos.
(vi)	<b>Covered Space</b> (equipped with toilets, drinking water, light, sound, power backup, chairs, carpets, fans/ coolers, etc.) for tech rehearsal for <b>Artists (130 Nos.) for 3 Day (11-10-2023 to 13-10-2023)</b> Space to be decided in consultation with the Department.	Covered Space	1	Nos.
(v)	<b>DA @ Rs. 500/ Per Day for 70 Nos.</b> Artists from outside location to Jaipur during travel (to & fro)	Artists	70	Nos.
(vi)	<b>All meals</b> (breakfast, lunch, dinner, tea & biscuit 2 times in a day, snacks one time in a day) for <b>Artists, Choreographer team, outstation artists (75 Nos.) for 5 Days (10-10-2023 Night to 14-10-2023 Night) and for local artists (60 Nos.) for 4 Day (11-10-2023 Morning to 14-10-2023 Night)</b> , at tech rehearsal location and the venue	All Meals	75 Nos. x 5 Days + 60 x 4 Days	Nos.
<b>3</b>	<b>Boarding &amp; Lodging Arrangements:</b> <b>Note:</b> Accommodation for the artists, choreographer and rehearsal location preferably in proximity to JECC, Jaipur			
i.	<b>Boarding &amp; Lodging of 70 Nos. Artists in Budget Hotel</b> on 3-4 sharing basis at Jaipur for <b>4 Days (10-10-2023 to 14-10-2023)</b>	Rooms for 70 artists (on 3-4 sharing basis) for 4 days	Rooms on 3-4 sharing basis	Nos.

### 3. Key Terms & Conditions

ii.	Boarding & Lodging of <b>Choreographer &amp; Team (3 Rooms on twin-sharing basis in 3/4 Star Hotel for 4 Days (11-10-2023 to 14-10-2023))</b>	Room for Choreographer & Team	Rooms on twin sharing basis	Nos.
<b>4</b>	<b>Remuneration to Artists</b>			
i.	<b>Remuneration to Ghoomar Artists (20 Nos.),</b> (@ Rs. 7,000 (per Ghoomar Artist from Jaipur) for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists	20	Nos.
ii.	<b>Remuneration to Chari Artists from Kishangarh (20 Nos.),</b> @ Rs. 7,000 per artist for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists	20	Nos.
iii.	<b>Remuneration to Gair Artists from Barmer (16 Nos.),</b> @ Rs. 7,000 per artist for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists	16	Nos.
iv.	<b>Remuneration to Kalbelia Artists from Jaipur (16 Nos.),</b> @ Rs. 7,000 per artist for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists	16	Nos.
v.	<b>Remuneration to Kacchi Ghori Artists from Dausa (02 Nos.),</b> @ Rs. 7,000 per artist for 1 day tech rehearsal and one day main event at venue).	Remuneration to Artists	02	
vi.	<b>Remuneration to Bhawai Artists from Jaipur (10 Nos.),</b> @ Rs. 7,000 per artist for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists	10	
vii.	<b>Remuneration to Kathak Artists from Jaipur (20 Nos.),</b> @ Rs. 10,000 per artist for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists	20	
viii.	<b>Remuneration to Big Drums &amp; Nagada Artists from Pushkar (10 Nos.),</b> @ Lumpsum cost for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists	10	

ix.	<b>Remuneration to Choreographer and assistants @ Rs. 10.00 Lakhs +GST for 4 days rehearsal and one day main event at venue).</b>	Remuneration to Choreographer and team	Choreographer and team	Lumpsum
<b>4</b>	<b>Other service costs</b>			
i.	<b>Production costs (enhancement of music, costumes and props) @ Rs. 3,00,000/-</b>	Lumpsum		
ii.	<b>Light designer and programmer Rs. 1,00,000/-</b>			
<b>5</b>	<b>Others</b>			
i.	<b>Photographer (1 Nos.)</b> with all photography equipment as per requirements	Photographer	1	Nos.
ii.	<b>Videographer (2 Nos.)</b> for documentation with all videography equipment as per requirements	Videographer	2	Nos.

- a) Rehearsal of 14-10-2023 Cultural Event will be seen by the Department officials on 13-10-2023 at the venue provided by High Court Administration.
- b) Selected Event Management Agency shall be required to organize the entire programs (its scope of services) as per the scope of work mentioned in this document, as per choreographer design & instructions and in close co-ordination with agency deputed by High Court Administration for the program.
- c) 50% of remuneration and DA shall be paid to the Artists upon their arrival in Jaipur and the remaining 50% immediately after completion of their program. All payments are to be made in the Bank account of artists/ artist group.
- d) The selected agency shall be paid (upon submission of bills in triplicate) for expenditure made on actuals for vendors, hotels, artists, remuneration, etc. on 12/10/2023. Final bills will be processed after completion of the event.
- e) **The above list of works is suggestive and not exhaustive.** The quoted rates should be exclusive of all applicable taxes. The above quoted rates shall include all expenses in accordance with the terms & conditions of this Bid Document and execution of the work at the venue.
- f) Travel, boarding & lodging dates are tentative, change in schedule, if any will be informed by the Department of Tourism.
- g) There may be a situation where additional works are needed to be done by the Agency or work shown under scope of work are not required or need to be amended. In that situation the designated committee will take a note of the situation under intimation to Director Tourism and necessary direction shall be conveyed to the selected firm. Payment for such amended works or additional work shall be worked out mutually as per rules.
- h) **By submitting its financial Bid, Bidder shall be considered deemed fully aware of technical rider of the artists and choreographer and capable of managing the same.**

- i) Selected Agency shall be required to submit an agreement on non-Judicial stamp paper of Rs. 500/- with performance security equal to 2.5% of the Work Order amount.
- j) A committee of the Department of Tourism officials will verify the arrangements and works done by the selected Agency and on the basis of the report of this committee payment shall be released.
- k) Artforms of the folk artists & place of their residence is subject to change. The selected firm would be paid as per actuals.

#### **4. Submission of Financial Bid and Payment**

- i. Empanelled Agency are invited to submit their financial quote online at [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) before the last date and time mentioned in this document.
- ii. Amount to be quoted in the Financial Bid shall be exclusive of GST and all applicable taxes.
- iii. After completion of cultural event, the selected Agency shall submit its invoice (in 3 copies) along with photographs, videos of the program and all other essential document for fulfillment of all obligations of Contract.
- iv. Payment will be made to the Selected Agency after verification of completion of work as per the terms of Bid Document and to the satisfaction of Department of Tourism, Rajasthan.
- v. Release of payments to Selected Agency are subjected to statutory deductions as per applicable rules
- vi. The Department shall endeavor to release the payments at the earliest. No interest shall be payable in case the release of payment delays due to procedural matters.
- vii. In case of unsatisfactory works and delays, the liquidated damages/ penalties shall be deducted as per RTPP Act and GF&AR rules including forfeiture of the Performance Security of the Bidder of the Selected Agency.

**(Financial Bid-1)**

**Bid Inviting Authority: Department of Tourism, Government of Rajasthan**

**Name of Work:** - Inviting Financial Bids from the Empanelled Event Management Agencies for Arrangements for Organising cultural program scheduled to take place on 14th October 2023 at Jaipur Exhibition & Convention Centre (JECC), RIICO Industrial Area, Sitapura, Jaipur.

**Bid No. 192 dated 29.09.2023**

**Bidder Name:**

**PRICE SCHEDULE**

**(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )**

Sl. No.	Item Description (List of Works to be undertaken)	Amount (Rs.) for the Event excluding all applicable taxes (In Figures)	Total Amount (Rs.) for the Event excluding all applicable taxes (In Figures)	Total Amount (Rs. In Words) for the Event excluding all applicable taxes (In Words)
1	2	3	4	5
1	Financial Bids from the Empanelled Event Management Agencies for Arrangements for Organising cultural program scheduled to take place on 14th October 2023 at Jaipur Exhibition & Convention Centre (JECC), RIICO Industrial Area, Sitapura, Jaipur <b>(Please See Scope of Works)</b>			
	<b>Grand Total (in Numbers)</b>		<b>0.000</b>	
	<b>Grand Total (in Figures)</b>			INR

- Financial quote/bid for all items included in Appendix-A shall be submitted online and item wise breakup cost as per Appendix-A shall also be submitted in PDF format.
- GST or any other taxes as applicable shall be paid separately by the Department as applicable.

## Appendix-A

S. N.	Particulars	Size/Type	Quantity/ Nos. of Person	Unit
1	<b>Reimbursement of Outstation Travel</b> (Origin City to Jaipur and Return), (train sleeper class/ Bus fare). Taxi Fare in case bus/train transport is not feasible/ suitable for the artists group).			
vii.	<b>20 Nos. Chari Artists</b> from Kishangarh to Jaipur (Arrival: 10-10-2023 Evening, Departure: 14-10-2023 Night)	Chari Artists	20	Nos.
viii.	<b>16 Nos. Gair Artists</b> from Barmer (Arrival: 10-10-2023 Evening, Departure: 14-10-2023 Night)	Gair Artists	16	Nos.
ix.	<b>02 Nos. Kacchi Ghori Artists</b> from Dausa (Arrival: 13-10-2023 Morning, Departure: 14-10-2023 Night)	Kacchi Ghori Artists	02	Nos.
x.	<b>20 Nos. Kathak Artists</b> from Jaipur (Arrival: 11-10-2023 Morning, Departure: 14-10-2023 Night)	Kathak Artists	20	Nos.
xi.	<b>10 Nos. Big Drums and Nagada Artists</b> from Pushkar (Arrival: 10-10-2023, Departure: 15-10-2023)	Big Drums Artists	10	Nos.
xii.	<b>12 Nos. Chang Dhap. Artists</b> from Jhunjhunu (Arrival: 10-10-2023 Evening, Departure: 14-10-2023 Night)	Chang Dhap. Artists	12	Nos.
2	<b>Local Travel Arrangements and Rehearsal Location</b>			
(i)	<b>Local Transport (Bus/Tempo Traveller/Big Cars) for 130 Nos. Artists</b> for transporting from their stay location in Jaipur to the rehearsal location/venue and return for <b>4 Days from 11-10-2023 to 14-10-2023</b>	Bus/Tempo Traveller/Big Cars transport for 130 Artists	130	Nos.
(ii)	Pick-up and drop arrangements for 70 Artists on <b>10-10-2023 to 14-10-2023</b>	Bus/Tempo Traveller/Big	60	Nos.

		Cars transport for 70 Artists		
(iii)	Local Transport for Choreographer team and Department officials for <b>4 Days (11-10-2023 to 14-10-2023)</b>	Big Cars	6	Nos.
(vi)	<b>Covered Space</b> (equipped with toilets, drinking water, light, sound, power backup, chairs, carpets, fans/ coolers, etc.) for tech rehearsal for <b>Artists (130 Nos.) for 3 Day (11-10-2023 to 13-10-2023)</b> Space to be decided in consultation with the Department.	Covered Space	1	Nos.
(v)	<b>DA @ Rs. 500/ Per Day for 70 Nos.</b> Artists from outside location to Jaipur during travel (to & fro)	Artists	70	Nos.
(vi)	<b>All meals</b> (breakfast, lunch, dinner, tea & biscuit 2 times in a day, snacks one time in a day) for <b>Artists, Choreographer team, outstation artists (75 Nos.) for 5 Days (10-10-2023 Night to 14-10-2023 Night) and for local artists (60 Nos.) for 4 Day (11-10-2023 Morning to 14-10-2023 Night)</b> , at tech rehearsal location and the venue	All Meals	75 Nos. x 5 Days + 60 x 4 Days	Nos.
<b>3</b>	<b>Boarding &amp; Lodging Arrangements:</b> <b>Note:</b> Accommodation for the artists, choreographer and rehearsal location preferably in proximity to JECC, Jaipur			
iii.	<b>Boarding &amp; Lodging of 70 Nos. Artists in Budget Hotel</b> on 3-4 sharing basis at Jaipur for <b>4 Days (10-10-2023 to 14-10-2023)</b>	Rooms for 70 artists (on 3-4 sharing basis) for 4 days	Rooms on 3-4 sharing basis	Nos.
iv.	Boarding & Lodging of <b>Choreographer &amp; Team (3 Rooms on twin-sharing basis in 3/4 Star Hotel for 4 Days (11-10-2023 to 14-10-2023))</b>	Room for Choreographer & Team	Rooms on twin sharing basis	Nos.

4	Remuneration to Artists			
x.	<b>Remuneration to Ghoomar Artists (20 Nos.),</b> (@ Rs. 7,000 (per Ghoomar Artist from Jaipur) for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists	20	Nos.
xi.	<b>Remuneration to Chari Artists from Kishangarh (20 Nos.),</b> @ Rs. 7,000 per artist for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists	20	Nos.
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xiv.	<b>Remuneration to Kacchi Ghori Artists from Dausa (02 Nos.),</b> @ Rs. 7,000 per artist for 1 day tech rehearsal and one day main event at venue).	Remuneration to Artists	02	
xv.	<b>Remuneration to Bhawai Artists from Jaipur (10 Nos.),</b> @ Rs. 7,000 per artist for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists	10	
xvi.	<b>Remuneration to Kathak Artists from Jaipur (20 Nos.),</b> @ Rs. 10,000 per artist for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists	20	
xvii.	<b>Remuneration to Big Drums &amp; Nagada Artists from Pushkar (10 Nos.),</b> @ Lumpsum cost for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists	10	
xviii.	<b>Remuneration to Choreographer and assistants</b> @ Rs. 10.00 Lakhs +GST for 4 days rehearsal and one day main event at venue).	Remuneration to Choreographer and team	Choreographer and team	Lump sum

<b>4</b>	<b>Other service costs</b>			
iii.	<b>Production costs (enhancement of music, costumes and props) @ Rs. 3,00,000/-</b>	Lump sum		
iv.	<b>Light designer and programmer Rs. 1,00,000/-</b>			
<b>5</b>	<b>Others</b>			
iii.	<b>Photographer (1 Nos.)</b> with all photography equipment as per requirements	Photographer	1	Nos.
iv.	<b>Videographer (2 Nos.)</b> for documentation with all videography equipment as per requirements	Videographer	2	Nos.