

**.Government of Rajasthan
Department of Tourism**

Paryatan Bhawan, Opposite Vidhyakpuri Police Station, MI road, Jaipur-302001
Telephone: 0141-2822811; E-mail: dotfestivals@gmail.com
Website: www.tourism.rajasthan.gov.in

No. F 4() F&F/DOT/G-20/2022 / 22419

Date: 25.11.2022

Bid No. 190/ 2022-23

1. M/s Impressive Events Hub Pvt. Limited, B-96, Janta Colony, Jaipur
2. M/s Chandra Entrepreneurs Pvt. Limited, Chandra Group, Bani Park, Jaipur
3. M/s E Factor Experiences Limited, New Delhi
4. M/s Expression 360 Services India Pvt. Limited, New Delhi

Sub:- Inviting Financial Bids from the Empanelled Event Management Agencies for Various Works related to Cultural Events to be held during 04, 05 and 06 December 2022 during G-20 Summit Sherpa Meeting at Udaipur

Financial bids are invited from the above listed empanelled Event Management Agencies (EMAs) with Department of Tourism, Government of Rajasthan (vide office order No. F (85)(3)/F&F/Emp. Ev. Mgr/2022-23/20789-97 dated 09-11-2022) for various Works related to Cultural Events to be held during 04, 05 and 06 December 2022 during G-20 Summit Sherpa Meeting at Udaipur. **SUBMISSION OF FINANCIAL BIDS IS MANDATORY BY ALL THE EMPANELLED EVENT MANAGEMENT AGENCIES.**

Estimated Cost of Work	Rs. 355.00 Lakhs + Applicable Taxes
Dates of Cultural Events	04, 05 and 06 December 2022
Availability of Bid Document	Document can be downloaded from: www.eproc.rajasthan.gov.in , www.sppp.rajasthan.gov.in www.tourism.rajasthan.gov.in
Mode of Submission of Financial Bid	Online at e-Proc website (www.eproc.rajasthan.gov.in)
Last Date of Online Submission of Financial Bid	28-11-2022, upto 03:00 PM
Opening of Financial Bids	28-11-2022, upto 03:30 PM
RISL Processing Fee with Financial Bid	Rs. 1,000/- through E-grass through e-GRAS (Budget head 8658-00-102-(16)-(01))

This invitation for Financial Bids (Bid Document) is being issued in continuation of the main Bid No. 179/2022-23 dated 19.07.2022 and subsequent office order no. F (85)(3)/F&F/Emp. Ev. Mgr/2022-23/20789-97 dated 09-11-2022 shall be treated as integral part of this Bid Document. Accordingly, all terms and conditions in this Bid will be applicable.

For any other information, please contact Dr. Punita Singh, Joint Director, Department of Tourism, Government of Rajasthan, Jaipur (Tel. No. 0141-2822811, Mobile: 98290-70604 Email: dotfestivals@gmail.com).



**(Anand Kumar Tripathi)
Additional Director (Development)**

Copy for information and necessary actions for the following:

1. P. S. to Director, Department of Tourism, Government of Rajasthan, Jaipur
2. Chief Accounts Officer, Department of Tourism, Jaipur
3. ACP (DD), Department of Tourism, Jaipur to facilitate upload on SPPP, E-proc and Department portal sites.


(Dr. Punita Singh)
Joint Director (Fairs & Festivals)

1. Introduction

Ministry of External Affairs (MEA), Government of India (GoI) has decided to organise G-20 Summit 1st Sherpa Meeting at Udaipur on **4th – 6th December 2022**. During the meeting duration, followings cultural events are proposed to be organised by Department

Dates	Programme	Cultural Event	Venue
4 th December 2022 (Sunday)	Arrival & Welcome Dinner	Desert Symphony by Gazi Khan and Group	Sheesh Mahal, Hotel Leela Palace, Udaipur
5 th December 2022 (Monday)	Gala Dinner	Colours of Rajasthan (Choreographed by Maitreyee Pahari)	Jag Mandir, Lake Pichola, Udaipur
6 th December 2022 (Tuesday)	Main Event	Colours of India (Choreographed by Maitreyee Pahari)	Manek Chowk, City Palace, Udaipur

MEA, GoI has appointed a centralized event management agency for organizing the entire G-20 summit including the cultural events.

Following works has been entrusted to the State Government of Rajasthan:

1. Curation of the Event (including choreography and artists)
2. Designs for ambiance and décor of stage, venue, etc.
3. Set designing, Stage management and Coordination part of the cultural event
4. Logistic arrangement for boarding, lodging, local transport, facilitation for rehearsals, etc.

Department of Tourism, GoR intends to select an Event Management Agency (the “**Agency**”) for undertaking the event/ program activities which has been entrusted to the Department of Tourism, GoR.

SUBMISSION OF FINANCIAL BIDS IS MANDATORY BY ALL THE EMPANELLED EVENT MANAGEMENT AGENCIES.

2. Scope of Work of Event Management Agency

Selected Agency shall have to work in close coordination with the event management agency of Ministry of External Affairs (MEA), Government of India (GOI) and the choreographer and its team appointed separately by Department of Tourism (DOT), Government of Rajasthan (GOR).

Stage Designer, Light Designer and Sound Designer shall have to work in close coordination with choreographer to finalize stage design, decor & theme and ensure its execution by coordinating with Gol Event Manager).

Selected Agency shall be responsible for the following activities:

S. N.	Particulars	Size/Type	Quantity	Unit
1	04 DECEMBER 2022 (SUNDAY) - Desert Symphony by Gazi Khan & Group) at Sheesh Mahal, Hotel Leela Palace, Udaipur			
(i)	Local Transport (Bus/Taxi) from place of accommodation at Udaipur to the venue and return for Artists (25 Nos.) for 1 Day (3-12-2022 to 4-12-2022)	Person	25 X 1 day	Nos.
(ii)	Boarding & Lodging at Udaipur in 2/3 star Hotel (13 Rooms on twin sharing basis) for 2 Days (3-12-2022 to 4-12-2022)	Rooms	13 X 2 days	Nos.
(iii)	Remuneration to Gazi Khan & Group for Artists (25 Nos.) , Tentative Remuneration: Rs. 3.50 Lakhs (exclusive of taxes) . Payment to be made in the Bank account of artists/ artist group immediately after completion of their program.			Lumpsum
(iv)	Covered Space (equipped with toilets, drinking water for tech rehearsal for Artists (25 Nos.) for 1 Day (03-12-2022) . Space to be decided in consultation with the Department.	Covered Space	1	Nos.
(v)	All meals (breakfast, lunch, dinner, tea & biscuit 2 times in a day, snacks one time in a day) for Artists (25 Nos.) for 2 Day (03-12-2022 to 04-12-2022) at tech rehearsal location and the venue	Meals	25 X 2 days	Nos.

S. N.	Particulars	Size/Type	Quantity	Unit
2	05 DECEMBER 2022 (MONDAY) – Colours of Rajasthan (choreographed by Maitreyee Pahari) at Jag Mandir, Udaipur as per Tech Rider enclosed at Annexure-1			
(i)	Reimbursement of Outstation Travel (Origin City to Udaipur and Return), (train sleeper class/ Bus fare). Taxi Fare in case bus/train transport is not feasible/ suitable for the artists group). Travel and DA to be reimbursed on actual basis as per rules for Artists (250 Nos.) .	Person	250	Nos.
(ii)	Local Transport (8 Nos. 45-seater buses) from hotel/ guest house to the venue and return for Artists (250 Nos.) for 6 Days (30-11-2022 to 05-12-2022).	Person	8 Nos. 45-seater buses X 6 Days	Nos.
(iii)	Boarding & Lodging of 125 Nos. folk dancers in Budget Hotel on 3-4 sharing basis at Udaipur for 6 Days (30-11-2022 to 05-12-2022)	Rooms	Rooms for 125 folk dancers (on 3-4 sharing basis) for 6 days	Nos.
(iv)	Boarding & Lodging of 40 Nos. Langa Maniyar Artists in Budget Hotel on 3-4 sharing basis at Udaipur for 5 Days (01-12-2022 to 05-12-2022)	Rooms	Rooms for 40 Langa Maniyar artists (on 3-4 sharing basis) for 5 days	Nos.
(v)	Boarding & Lodging of 40 Nos. Kathak dancers in 3 Star Hotel (20 rooms on twin sharing basis) at Udaipur for 5 Days (01-12-2022 to 05-12-2022)	Rooms	20 rooms on twin-sharing basis for 5 Days	Nos.
(vi)	Boarding & Lodging of 8 Nos. Puppeteers and aerial artists in 3 Star Hotel (4 rooms on twin sharing basis) at Udaipur for 3 Days (03-12-2022 to 05-12-2022)	Rooms	04 rooms on twin-sharing basis for 3 Days	Nos.
(vii)	Boarding & Lodging of Choreography team at 4-Star	Rooms	03 rooms on twin-sharing	Nos.

S. N.	Particulars	Size/Type	Quantity	Unit
	Hotel (3 rooms on twin-sharing basis) at Udaipur for 8 Days (30-11-2022 to 07-12-2022)		basis for 8 Days	
(viii)	Boarding & Lodging of Choreography team at 4-Star Hotel (2 rooms on twin-sharing basis) at Udaipur for 7 Days (01-12-2022 to 07-12-2022)	Rooms	02 rooms on twin-sharing basis for 7 Days	Nos.
(ix)	Boarding & Lodging of Choreography team at 4-Star Hotel (7 rooms on twin-sharing basis) at Udaipur for 6 Days (01-12-2022 to 07-12-2022)	Rooms	07 rooms on twin-sharing basis for 6 Days	Nos.
(x)	Remuneration to Artists (250 Nos.) as per Tech Rider at Annexure-1. 50% of remuneration shall be paid to the Artists upon their arrival in Udaipur and the remaining 50% immediately after completion of their program. All payments are to be made in the Bank account of artists/ artist group.	Person	250	Nos.
(xi)	Covered Space (equipped with floor carpet, sound, mikes lights, 100 chairs, toilets, drinking water etc. as demanded by artist team) for tech rehearsal for folk Artists (250 Nos.) for 5 Days (30-11-2022 to 04-12-2022) . Space preferably in proximity of place of stay of artists.	Covered Space for 5 days	To accommodate 250 persons	Nos.
(xii)	All meals (breakfast, lunch, dinner, tea & biscuit 2 times in a day, snacks one time in a day) for folk Artists (250 Nos.) for 6 Days (30-11-2022 to 05-12-2022) at tech rehearsal location and the venue	Person	250 X 6 Days	Nos.
(xiii)	Power Back-up for tech rehearsal location		As per requirements	Lumpsum
(xiv)	Sound and light arrangement at tech rehearsal location		As per requirements	Lumpsum

S. N.	Particulars	Size/Type	Quantity	Unit
(xv)	Big Muppets inclusive of costumes, accessories & transportation (4 Nos.) as per Tech Rider at Annexure-1		4	Nos.
(xvi)	Muppets Handler (4 Nos.) as per Tech Rider at Annexure-1		4	Nos.
(xvii)	Aerial act as per Tech Rider at Annexure-1		As per requirements	Lumpsum
(xviii)	Stage, Sets & Venue Design as per Tech Rider at Annexure-1		As per requirements	Lumpsum
(xix)	Costumes as per Tech Rider at Annexure-1		As per requirements	Lumpsum
(xx)	Light Designer as per Tech Rider at Annexure-1		As per requirements	Lumpsum
(xxi)	Music Composition as per Tech Rider at Annexure-1		As per requirements	Lumpsum
(xxii)	Music Recording, editing, mixing, studio hiring & musicians as per Tech Rider at Annexure-1		As per requirements	Lumpsum
(xxii)	Decoration of 10 Nos. Boats as per design of Choreographer to be used as floating stage at Jagmandir		As per requirements	Lumpsum
3	06 DECEMBER 2022 (TUESDAY) – Colours of India (choreographed by Maitreyee Pahari) at Manek Chowk, City Palace, Udaipur as per Tech Rider enclosed at Annexure-2			
(i)	Reimbursement of Outstation Travel (Origin City to Udaipur and Return), (train sleeper class/ Bus fare). Taxi Fare in case bus/train transport is not feasible/ suitable for the artists group). Travel and DA to be reimbursed on actual basis as per rules for Artists (421 Nos.) .	Persons	421	Nos.
(ii)	Local Transport (10 Nos. 45-seater buses) from hotel/ guest house to the venue and return for	Person	10 Nos. 45-seater buses for 5 days	Nos.

S. N.	Particulars	Size/Type	Quantity	Unit
	Artists (421 Nos.) for 5 Days (02-12-2022 to 06-12-2022)			
(iii)	Boarding & Lodging of 215 Nos. folk artists in Budget Hotel on 3-4 sharing basis at Udaipur for 5 Days (02-12-2022 to 06-12-2022)	Rooms	Rooms for 215 folk artists (on 3-4 sharing basis) for 5 days	Nos.
(iv)	Boarding & Lodging of 160 Nos. classical artists in 3 Star Hotel (80 rooms on twin sharing basis) at Udaipur for 5 Days (02-12-2022 to 06-12-2022)	Rooms	80 rooms on twin-sharing basis for 5 Days	Nos.
(v)	Boarding & Lodging of 31 Nos. models in 4 Star Hotel (16 rooms on twin sharing basis) at Udaipur for 1 Days (05-12-2022 to 06-12-2022)	Rooms	16 rooms on twin-sharing basis for 1 Day	Nos.
(v)	Boarding & Lodging of 15 Nos. crew and make-up artist in 3 Star Hotel (8 rooms on twin sharing basis) at Udaipur for 1 Days (05-12-2022 to 06-12-2022)	Rooms	8 rooms on twin-sharing basis for 1 Day	Nos.
(vi)	Remuneration to Artists (421 Nos.) as per Tech Rider at Annexure-2. 50% of remuneration shall be paid to the Artists upon their arrival in Udaipur and the remaining 50% immediately after completion of their program. All payments are to be made in the Bank account of artists/ artist group.	Person	421	Nos.
(vii)	Covered Space (equipped with floor carpet, sound, mikes lights, 100 chairs, toilets, drinking water etc. as demanded by artist team) for tech rehearsal for Artists (421 Nos.) for 5 Days (02-12-2022 to 06-12-2022). Space preferably in proximity of place of stay of artists.		To accommodate 421 persons	Nos.
(viii)	All meals (breakfast, lunch, dinner, tea & biscuit 2 times in a day, snacks one time in a day) for	Persons	421	Nos.

S. N.	Particulars	Size/Type	Quantity	Unit
	Artists (421 Nos.) for 5 Days (02-12-2022 to 06-12-2022) at tech rehearsal location and the venue.			
(ix)	Power Back-up for tech rehearsal location		As per requirements	Lumpsum
(x)	Sound and light arrangement at tech rehearsal location		As per requirements	Lumpsum
(xii)	Projection Mapping (only content) as per Tech Rider at Annexure-2		As per requirements	Lumpsum
(xiii)	Stage, Sets & Venue Design (with material) as per Tech Rider at Annexure-2		As per requirements	Lumpsum
(xiv)	Costumes as per Tech Rider at Annexure-2		As per requirements	Lumpsum
(xv)	Music Composition as per Tech Rider at Annexure-2		As per requirements	Lumpsum
(xvi)	Music Recording, editing, mixing, studio hiring & musicians as per Tech Rider at Annexure-2		As per requirements	Lumpsum
(xvii)	Ramp Walk as per Tech Rider at Annexure-2		As per requirements	Lumpsum
4	Branding & Marketing			
(i)	Scrolls at Venue and other locations (Size: 4X 2.5 feet), 100 Nos.	4 X 2.5 Feet	100	Nos.
(ii)	Flex with Iron Frame, Size (20 X 10 Feet), 5 Nos.	20 X 10 Feet	5	Nos.
(iii)	Flex with Iron Frame, Size (16 X 8 Feet), 4 Nos.	16 X 8 Feet	4	Nos.
(vi)	Flex with Iron Frame, Size (12 X 8 Feet), 10 Nos.	12 X 8 Feet	10	Nos.
(v)	Flex with Iron Frame, Size (6 X 4 Feet), 10 Nos.	6 X 4 Feet	10	Nos.
(vi)	Flex, Size (20 X 14 feet), 4 Nos., on the way to Kumbhalgarh Fort	20 X 14 feet	4	Nos.
(vii)	Flex, Size (20 X 10 feet), 3 Nos., on the way to Kumbhalgarh Fort	20 X 10 feet	3	Nos.

S. N.	Particulars	Size/Type	Quantity	Unit
(viii)	Flex, Size (60 X 25 feet), 1 Nos., on the Airport Road	60 X 24 feet	1	Nos.
(ix)	Flex, Size (80 X 30 feet), 1 Nos., on the Airport Road	80 X 30 feet	1	Nos.
5	Others			
(i)	Photographer (2 Nos.) with all photography equipment as per requirements	Photographer	2	Nos.
(ii)	Videographer with mixer and live setup (2 Nos.) with all videography equipment as per requirements	Videographer	3	Nos.
(iii)	Drone Videographer (2 Nos.) with all drone photography & photography equipment as per requirements	Drone Videographer	2	Nos.
(iv)	Cinematographer of full event (5-minute duration film)	Cinematographer	5	Minute
(v)	Local Transport for Department Officials (3 Big cars and 2 small cars) for 9 Days (30-11-2022 to 08-12-2022)	Cars	5	Nos.
(vi)	Separate Emcee (English) of national repute for each day (4,5, and 6 December 2022)		3	Nos.
(vii)	Boarding & Lodging of 3 Nos. Emcee (English) in 3/4 Star Hotel (2 Days stay for each Emcee)	Rooms	3 Rooms for 2 Days	Nos.

3. Key Terms & Conditions

- a) Rehearsal of Dec 4th Cultural Event will be seen by the Department officials on Dec 3rd.
- b) Rehearsal of Dec 5th Cultural Event will be seen by the Department officials on Dec 2nd and Dec 4th
- c) Agency shall be required to organise the entire programs (its scope of services) as per the Tech Riders and in close coordination with the choreographer and its team, artists, etc.
- d) **The above list of works is suggestive and not exhaustive.** The quoted rates should be inclusive of all applicable taxes. The above quoted rates shall include all expenses in accordance with the terms & conditions of this Bid Document and execution of the work at the venue. **The above list of works must be seen with Annexures.**
- e) Travel, boarding & lodging dates are tentative, changed if any will be indicated by the Department of Tourism.

- f) There may be a situation where additional works are needed to be done by the Agency or work shown under scope of work are not required or need to be amended. In that situation the designated committee will take a note of the situation under intimation to Director Tourism and necessary direction shall be conveyed to the selected firm. Payment for such amended works or additional work shall be worked out mutually as per rules.
- g) **By submitting its financial Bid, Bidder shall be considered deemed fully aware of technical rider of the artists & capable of managing the same.**
- h) Department intends to appoint an interested event manager for organizing mentioned programs including to plan, conceptualize and execute various activities on turnkey basis to ensure overall harmony and smooth organization of the event in consultation with officer/s in charge at the venue.
- i) Selected Agency shall be required to submit an agreement on Non-Judicial stamp paper of Rs. 500/- with performance security equal to 2.5% of the Work Order amount.
- j) The selected Agency shall be paid for expenditure made on actuals (upon submission of bills in triplicate paid to vendors, hotels, artists, etc.) on 02-12-2022, 04-12-2022 and final bills will be processed after completion of the Event.
- k) 50% of outstation travel + dearness allowance of artists (as per the rates in Annexure-1 and Annexure-2) shall be paid to the artists upon their arrival in Udaipur and the remaining 50% immediately after completion of their program. All payments are to be made in the Bank account of artists/ artist group.
- l) A committee of the Department of Tourism officials will verify the arrangements and works done by the selected agency (BOQ wise) and on the basis of the report of this committee payment shall be released.
- m) In event of any change, addition or reduction in the work mentioned in this Bid Document due to administrative reasons or change of requirements, appropriate change, additional payment/deduction would be made to/from the final payment. For all such changes, additional/reduced works, agency shall inform the Joint Director (F&F) in time and will seek necessary directions before execution.

4. Submission of Financial Bid and Payment

- i. Empanelled Agency are invited to submit their financial quote online at www.eproc.rajasthan.gov.in before the last date and time mentioned in this document.
- ii. Bidder shall quote their amount item-wise in the BOQ (Financial Bid). Bidder quoting the lowest amount for all items collectively (Grand Total) shall be eligible for award of the Project and the Letter of Award (LOA)/ Work Order shall be issued to the Bidder.
- iii. Amount to be quoted in the Financial Bid shall be inclusive of GST and all applicable taxes.
- iv. After completion of cultural event, the selected Agency shall submit its invoice (in 3 copies) along with photographs, videos of the program and all other essential document for fulfillment of all obligations of Contract.
- v. Payment will be made to the Selected Agency after verification of completion of work as per the terms of Bid Document and to the satisfaction of Department of Tourism, Rajasthan.
- vi. Release of payments to Selected Agency are subjected to statutory deductions as per applicable rules

- vii. Department shall endeavour to release the payments at the earliest. No interest shall be payable in case the release of payment delays due to procedural matters.
- viii. In case of un-satisfactory works and delays, the liquidated damages/ penalties shall be deducted as per RTPP Act and GF&AR rules including forfeiture of the Bid Security and Performance Security of the Bidder of the Selected Agency.
- ix. **SUBMISSION OF FINANCIAL BIDS IS MANDATORY BY ALL THE EMPANELLED EVENT MANAGEMENT AGENCIES.**

Item Wise BoQ (Financial Bid-1)				
Bid Inviting Authority: Department of Tourism, Government of Rajasthan				
Name of Work: Inviting Financial Bids from the Empanelled Event Management Agencies for Various Works related to Cultural Events to be held during 04, 05 and 06 December 2022 during G-20 Summit Sherpa Meeting at Udaipur				
Bid No. 190 dated 25-11-2022				
Bidder Name :				
PRICE SCHEDULE (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)				
Sl. No.	Item Description (List of Works to be undertaken)	Amount (Rs.) for the Event including all taxes, levies & octroi etc. (In Figures)	Total Amount (Rs.) for the Event including all taxes, levies & octroi etc. (In Figures)	Total Amount (Rs. In Words) for the Event including all taxes, levies & octroi etc. (In Words)
1	2	3	4	5
1	04 DECEMBER 2022 (SUNDAY) - Desert Symphony by Gazi Khan & Group) at Sheesh Mahal, Hotel Leela Palace, Udaipur			
(i)	Local Transport (Bus/Taxi) from place of accommodation at Udaipur to the venue and return for Artists (25 Nos.) for 1 Day (3-12-2022 to 4-12-2022)			
(ii)	Boarding & Lodging at Udaipur in 2/3 star Hotel (13 Rooms on twin sharing basis) for 2 Days (3-12-2022 to 4-12-2022)			
(iii)	Remuneration to Gazi Khan & Group for Artists (25 Nos.) , Tentative Remuneration: Rs. 3.50 Lakhs (exclusive of taxes) . Payment to be made in the Bank account of artists/ artist group immediately after completion of their program.			
(iv)	Covered Space (equipped with toilets, drinking water for tech rehearsal for Artists (25 Nos.) for 1 Day (03-12-2022) . Space			

	to be decided in consultation with the Department.			
(v)	All meals (breakfast, lunch, dinner, tea & biscuit 2 times in a day, snacks one time in a day) for Artists (25 Nos.) for 2 Day (03-12-2022 to 04-12-2022) at tech rehearsal location and the venue			
2	05 DECEMBER 2022 (MONDAY) – Colours of Rajasthan (choreographed by Maitreyee Pahari) at Jag Mandir, Udaipur as per Tech Rider enclosed at Annexure-1			
(i)	Reimbursement of Outstation Travel (Origin City to Udaipur and Return), (train sleeper class/ Bus fare). Taxi Fare in case bus/train transport is not feasible/ suitable for the artists group). Travel and DA to be reimbursed on actual basis as per rules for Artists (250 Nos.) .			
(ii)	Local Transport (8 Nos. 45-seater buses) from hotel/ guest house to the venue and return for Artists (250 Nos.) for 6 Days (30-11-2022 to 05-12-2022) .			
(iii)	Boarding & Lodging of 125 Nos. folk dancers in Budget Hotel on 3-4 sharing basis at Udaipur for 6 Days (30-11-2022 to 05-12-2022)			
(iv)	Boarding & Lodging of 40 Nos. Langa Maniyar Artists in Budget Hotel on 3-4 sharing basis at Udaipur for 5 Days (01-12-2022 to 05-12-2022)			
(v)	Boarding & Lodging of 40 Nos. Kathak dancers in 3 Star Hotel (20 rooms on twin sharing basis) at Udaipur for 5 Days (01-12-2022 to 05-12-2022)			
(vi)	Boarding & Lodging of 8 Nos. Puppeteers and aerial artists in 3 Star Hotel (4 rooms on twin sharing basis) at Udaipur for			

	3 Days (03-12-2022 to 05-12-2022)			
(vii)	Boarding & Lodging of Choreography team at 4-Star Hotel (3 rooms on twin-sharing basis) at Udaipur for 8 Days (30-11-2022 to 07-12-2022)			
(viii)	Boarding & Lodging of Choreography team at 4-Star Hotel (2 rooms on twin-sharing basis) at Udaipur for 7 Days (01-12-2022 to 07-12-2022)			
(ix)	Boarding & Lodging of Choreography team at 4-Star Hotel (7 rooms on twin-sharing basis) at Udaipur for 6 Days (01-12-2022 to 07-12-2022)			
(x)	Remuneration to Artists (250 Nos.) as per Tech Rider at Annexure-1. 50% of remuneration shall be paid to the Artists upon their arrival in Udaipur and the remaining 50% immediately after completion of their program. All payments are to be made in the Bank account of artists/ artist group.			
(xi)	Covered Space (equipped with floor carpet, sound, mikes lights, 100 chairs, toilets, drinking water etc. as demanded by artist team) for tech rehearsal for folk Artists (250 Nos.) for 5 Days (30-11-2022 to 04-12-2022). Space preferably in proximity of place of stay of artists.			
(xii)	All meals (breakfast, lunch, dinner, tea & biscuit 2 times in a day, snacks one time in a day) for folk Artists (250 Nos.) for 6 Days (30-11-2022 to 05-12-2022) at tech rehearsal location and the venue			
(xiii)	Power Back-up for tech rehearsal location			
(xiv)	Sound and light arrangement at tech rehearsal location			

(xv)	Big Muppets inclusive of costumes, accessories & transportation (4 Nos.) as per Tech Rider at Annexure-1			
(xvi)	Muppets Handler (4 Nos.) as per Tech Rider at Annexure-1			
(xvii)	Aerial act as per Tech Rider at Annexure-1			
(xviii)	Stage, Sets & Venue Design as per Tech Rider at Annexure-1			
(xix)	Costumes as per Tech Rider at Annexure-1			
(xx)	Light Designer as per Tech Rider at Annexure-1			
(xxi)	Music Composition as per Tech Rider at Annexure-1			
(xxii)	Music Recording, editing, mixing, studio hiring & musicians as per Tech Rider at Annexure-1			
(xxii)	Decoration of 10 Nos. Boats as per design of Choreographer to be used as floating stage at Jagmandir			
3	<u>06 DECEMBER 2022 (TUESDAY)</u> – Colours of India (choreographed by Maitreyee Pahari) at Manek Chowk, City Palace, Udaipur as per Tech Rider enclosed at Annexure-2			
(i)	Reimbursement of Outstation Travel (Origin City to Udaipur and Return), (train sleeper class/ Bus fare). Taxi Fare in case bus/train transport is not feasible/ suitable for the artists group). Travel and DA to be reimbursed on actual basis as per rules for Artists (421 Nos.) .			
(ii)	Local Transport (10 Nos. 45-seater buses) from hotel/ guest house to the venue and return for Artists (421 Nos.) for 5 Days (02-12-2022 to 06-12-2022)			

(iii)	Boarding & Lodging of 215 Nos. folk artists in Budget Hotel on 3-4 sharing basis at Udaipur for 5 Days (02-12-2022 to 06-12-2022)			
(iv)	Boarding & Lodging of 160 Nos. classical artists in 3 Star Hotel (80 rooms on twin sharing basis) at Udaipur for 5 Days (02-12-2022 to 06-12-2022)			
(v)	Boarding & Lodging of 31 Nos. models in 4 Star Hotel (16 rooms on twin sharing basis) at Udaipur for 1 Days (05-12-2022 to 06-12-2022)			
(v)	Boarding & Lodging of 15 Nos. crew and make-up artist in 3 Star Hotel (8 rooms on twin sharing basis) at Udaipur for 1 Days (05-12-2022 to 06-12-2022)			
(vi)	Remuneration to Artists (421 Nos.) as per Tech Rider at Annexure-2. 50% of remuneration shall be paid to the Artists upon their arrival in Udaipur and the remaining 50% immediately after completion of their program. All payments are to be made in the Bank account of artists/ artist group.			
(vii)	Covered Space (equipped with floor carpet, sound, mikes lights, 100 chairs, toilets, drinking water etc. as demanded by artist team) for tech rehearsal for Artists (421 Nos.) for 5 Days (02-12-2022 to 06-12-2022) . Space preferably in proximity of place of stay of artists.			
(viii)	All meals (breakfast, lunch, dinner, tea & biscuit 2 times in a day, snacks one time in a day) for Artists (421 Nos.) for 5 Days (02-12-2022 to 06-12-2022) at tech rehearsal location and the venue.			

(ix)	Power Back-up for tech rehearsal location			
(x)	Sound and light arrangement at tech rehearsal location			
(xii)	Projection Mapping (only content) as per Tech Rider at Annexure-2			
(xiii)	Stage, Sets & Venue Design (with material) as per Tech Rider at Annexure-2			
(xiv)	Costumes as per Tech Rider at Annexure-2			
(xv)	Music Composition as per Tech Rider at Annexure-2			
(xvi)	Music Recording, editing, mixing, studio hiring & musicians as per Tech Rider at Annexure-2			
(xvii)	Ramp Walk as per Tech Rider at Annexure-2			
4	Branding & Marketing			
(i)	Scrolls at Venue and other locations (Size: 4X 2.5 feet), 100 Nos.			
(ii)	Flex with Iron Frame, Size (20 X 10 Feet), 5 Nos.			
(iii)	Flex with Iron Frame, Size (16 X 8 Feet), 4 Nos.			
(vi)	Flex with Iron Frame, Size (12 X 8 Feet), 10 Nos.			
(v)	Flex with Iron Frame, Size (6 X 4 Feet), 10 Nos.			
(vi)	Flex, Size (20 X 14 feet), 4 Nos., on the way to Kumbhalgarh Fort			
(vii)	Flex, Size (20 X 10 feet), 3 Nos., on the way to Kumbhalgarh Fort			
(viii)	Flex, Size (60 X 25 feet), 1 Nos., on the Airport Road			
(ix)	Flex, Size (80 X 30 feet), 1 Nos., on the Airport Road			
5	Others			

(i)	Photographer (2 Nos.) with all photography equipment as per requirements			
(ii)	Videographer with mixer and live setup (2 Nos.) with all videography equipment as per requirements			
(iii)	Drone Videographer (2 Nos.) with all drone photography & photography equipment as per requirements			
(iv)	Cinematographer of full event (5-minute duration film)			
(v)	Local Transport for Department Officials (3 Big cars and 2 small cars) for 9 Days (30-11-2022 to 08-12-2022)			
(vi)	Separate Emcee (English) of national repute for each day (4,5, and 6 December 2022)			
(vii)	Boarding & Lodging of 3 Nos. Emcee (English) in 3/4 Star Hotel (2 Days stay for each Emcee)			
	Grand Total (in Numbers)		0.000	
	Grand Total (in Figures)			INR

**Annexure-1: Concept of 5th
December 2022 Cultural
Program**

(COLOURS OF RAJASTHAN – MELODIES OF THE DESERT)

Rajasthan, the Land of Kings, is drenched in glorious history. The bravado of their Kings and feudal chieftains; the valour of their fearsome warriors; their chivalry, sacrifice and their indomitable spirit, reverberates through the air – from the sand covered pebbles on the street, to the dark recesses of their magnificent pink sandstone forts. Along with all this, there are the vibrant & colourful traditions of music & dance. There is a huge diversity in their spiritual outlook, where Ajmer Shareef is as popular as Meera Bhajans.

There are a lot of significant values attached to Rajasthani traditions, but we want to emphasise on three of these, which will give a composite flavour of Rajasthan:

- Their valour
- Royal lore and strong folklore
- Spiritual saints

The Jag Mandir venue has three different places where the performance can take place. We have the option of curating the performance in a way where the three venues are inter-connected but not necessarily having simultaneous performances.

Sequence :

1. The entrance will be a royal welcome with the Langas & Mangniars, lots of drums & Ravanhatta players. It will be a 5-7 min. sequence where the delegates can sit or stand to watch this sequence. This section will be with live musicians.
2. Then the audience will move to the second venue and sit to watch a spectacular presentation of Classical Kathak & Contemporary dance on Sufiana Kalaam & Meera Bhajans etc.
3. The third will be colourful & vibrant amalgamation of Rajasthani Folk. There will also be a short projection mapping depicting the magnificent tourism of Rajasthan. The projection will not be a stand alone element but a part of the choreography.

The whole programme will be stitched together by a Rajasthani story teller (a very popular tradition in Rajasthan), who will guide the audience through these venues.

Folk Dance forms :

Ghoomar	20
Kalbelia	20
Terataali	20
Bhavai	10
Charkula	04
Gair	20
Chari	20
Chakri	20
Chang Dhap	20
Ravanhatta	20
Mashak Vadan	20
Muppets	06
Langas & Manganiars	30
Kathak	30

Contemporary	20
Total (approx.)	300 artistes for performance

Highlights and significance of - Colors of Rajasthan.

- A specially designed & choreographed extravaganza.
- Specially composed music.
- Three different multi-level stages.
- Sets matching with the fort and drapes unfolding like a Kavad painting.
- Highlighting Rajasthani culture & tourism. There can be an option of adding a short ramp show on the colourful costumes & jewellery of Rajasthan
- Showcasing the traditional, as well as facets of modern Rajasthan.
- Final production would be a very colourful, rhythmic & energetic multi-media presentation in three different venues.
- **Since Jag Mandir is a very unique & interesting venue in the middle of a lake, where the audience will be brought by boats, we should take advantage of this. The boats need to be adequately decorated and elaborately lit to make it a part of the performance and also get connected with the performance inside.**
- The welcome at the entrance will be with a royal salute by decorated camels. The guests will be honoured with tilak and pagri where colourful mashak been can be played with a properly composed welcome tune.

BUDGET (G – 20 at Jag Mandir, Udaipur)

There will be approximately 300 artistes, inclusive of different folk, Classical dance forms, big muppets, puppets and aerial acts.

The following requirements need to be arranged for the special programme.

1. Five days of rehearsals, inclusive of two days for technical rehearsals at site.
2. Folk Artiste payments, as per zonal centre norms
 - i) Classical & contemporary dancers @ Rs. 15, 000/- per artiste for rehearsals & show.
Folk dances @ Rs. 7,000/- per artiste for rehearsals & show + Rs. 600 Dearness Allowance (DA) per day for each day of travel
3. Choreography & presentation
 - i) Choreographer & team (10 members) Rs. 12, 00, 000/-*
 - ii) Four Muppet handlers @ 20, 000/- Rs. 80, 000/-
 - iii) For aerial act Rs. 80, 000/-
 - iv) Stage, sets & venue design Rs.15, 00, 000/-
(with material)
4. Big Muppets x 4 nos. Rs. 4, 00, 000/-
(inclusive of costumes, accessories & transportation)
5. Costumes Rs. 5, 00, 000/-
6. Light designer Rs. 2, 00, 000/-
7. Music composition Rs. 5, 00, 000/-
8. Music recording, editing, mixing, studio hiring & musicians Rs. 5, 00, 000/-
9. Boarding & Lodging, traveling and local transportation – as per actuals
10. Boat decoration & lighting to be intimated later

Regards,

Maitreyee Pahari
Director
Lok Chhanda Cultural Unit

Delhi, 15th Nov.. 2022

N.B : I need 50% advance and a written contract

GST will be extra

All sound, light & rigging will be separate

Everyone's boarding, lodging & local traveling will be extra

Since the folk artistes spend their own money for travel, it is requested that they be paid 50% of their fees upon arrival itself, the balance may be cleared before their departure

***Payment of choreographer is not included in the Scope of Agency, and this will be paid by the Department directly.**

Jag Mandir Udaipur G-20 (5th Dec show) – Boarding & Lodging Requirements

1. Arriving 30th Nov

- 125 folk dancers from different parts of Rajasthan

Room requirements: 3-4 sharing

2. Arriving 1st Dec

- 40 Kathak dancers (20 from Delhi and 20 from Jaipur) / arriving early morning

Room requirement: Twin sharing, at least 3 star (about 20 rooms)

- 40 Langa Maniyar artists (Debu Khan group)

Room requirement accordingly

3. Arriving 3rd Dec

- 4 puppeteers

Room requirements: 2 twin sharing rooms, 3 star

- 4 aerial artists

Room requirements: 2 twin sharing rooms, 3 star

Note:

- No. of boat artists will depend on how many boats will be used. For 10 boats, we will think about 30 artists. They will be called to report on 3rd Dec.
- Everyone's checkout is on 6th Dec

Total: Approx. 250 artists

**Annexure-2: Concept of 6th
December 2022 Cultural
Program**

Flow of events at Manik Chowk – 6th Dec 2022

1. Greeting at the gate with padgi and tika by DMC
2. MC will welcome the guests, the horses and camels will follow
3. First dance sequence with all classical dances with 160 artists on stage. The duration will be 14 minutes, each style will be highlighted for one and a half minutes.
4. Projection mapping all about India, Rajasthan tourism and G-20 logo and motto. Duration is 5 minutes
5. Fashion show with 30 models for 5 minutes. 3 different eras of Rajasthani wear – Rajwada, Khaadi and contemporary.
6. At the end of the fashion show, the models will escort all the sherpas on stage. Approx. 5 minutes
7. Collage of folk dances from different parts of India with 215 artists on stage. Duration 14 minutes.
8. Grande Finale with everybody on stage with approx. 400 artists on stage. Using the lotus as a logo. Duration 5 minutes

*It will be a seamless show of 45 minutes. MC will speak 4 times - first during the welcome, second at the start of the fashion show, third to introduce the sherpas and lastly at the end of the event.

BUDGET (G – 20 at Manik Chowk, Udaipur):

There will be approximately 400 artistes, inclusive of different folk, Classical dance forms, big muppets, puppets and aerial acts.

The following requirements need to be arranged for the programme.

1. Four days of rehearsals, inclusive of two days for technical rehearsals at site.
2. Folk Artiste payments, as per zonal centre norms
 - ii) Classical & contemporary dancers @ Rs. 15, 000/- per artiste for rehearsals & show
Folk dances @ Rs. 7,000/- per artiste for rehearsals & show + Rs. 600 Dearness Allowance (DA) per day for each day of travel
3. Choreography & presentation
 - i) Choreographer & team Rs. 15, 00, 000/-*
 - ii) Projection mapping (only content) Rs. 25, 00, 000/-
 - iii) Stage, sets & venue design Rs. 20, 00, 000/-
(with material)
4. Costumes Rs. 5, 00, 000/-
5. Light designer Rs. 2, 00, 000/-
6. Music composition Rs. 5, 00, 000/-
7. Music recording, editing, mixing, studio hiring & musicians Rs. 5, 00, 000/-
8. Ramp walk Rs. 10, 00, 000/-
9. Boarding & Lodging, traveling and local transportation – as per actuals
10. Decorative camels & horses to be arranged by the department

Regards,

Maitreyee Pahari
Director
Lok Chhanda Cultural Unit

Delhi, 15th Nov. 2022

N.B : 50% advance and a written contract needed as soon as possible

GST will be extra

All sound, light & rigging will be separate

Everyone's boarding & lodging will be on a twin sharing basis at least at a 3* hotel

Since the folk artistes spend their own money for travel, it is requested that they be paid 50% of their fees upon arrival itself, the balance may be cleared before their departure

***Payment of choreographer is not included in the Scope of Agency, and this will be paid by the Department directly.**

City Palace Udaipur G-20 (6th Dec show) – Boarding & Lodging Requirements

1. Arriving 2nd Dec

- 215 folk artists from different parts of India

Room requirements: 3-4 sharing

Arriving 2nd Dec night/ 3rd Dec early morning

- 160 classical artists

Room requirements: Twin sharing, 3 star (about 80 rooms)

2. Arriving 5th Dec

- 30 models + 1 group leader

Room requirements: Twin sharing good rooms, at least 4 star (16 rooms)

- 15 crew and makeup artists

Room requirements: Twin sharing, 3 star (about 8 rooms)

Note:

- Checkout on 7th Dec

Choreography team

1. Arriving 30th Nov

- 3 rooms

2. Arriving 1st Dec

- 2 more rooms

3. Arriving 2nd Dec

- 7 more rooms

Note:

- All rooms should be good quality, at least 4 star
- Checkout on 7th Dec