

**Government of Rajasthan  
Department of Tourism**

Paryatan Bhawan, Opposite Vidhyakpuri Police Station, MI road, Jaipur-302001  
Telephone: 0141-2822811; E-mail: [dotfestivals@gmail.com](mailto:dotfestivals@gmail.com)  
Website: [www.tourism.rajasthan.gov.in](http://www.tourism.rajasthan.gov.in)

No. F 4( ) F&F/DOT/G-20/2022-23/ 25068-71

Date: 06.01.2023

**Bid No: 192./ 2022-23**

1. M/s Impressive Events Hub Pvt. Limited, B-96, Janta Colony, Jaipur
2. M/s Chandra Entrepreneurs Pvt. Limited, Chandra Group, Bani Park, Jaipur
3. M/s E Factor Experiences Limited, New Delhi
4. M/s Expression 360 Services India Pvt. Limited, New Delhi

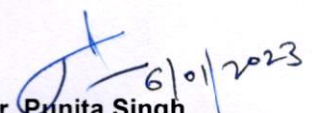
**Sub:- Inviting Financial Bids from the Empanelled Event Management Agencies for Arrangements of Travel, Boarding, Lodging of Artists and Other Works for Organising Cultural Program on 11<sup>th</sup> and 12<sup>th</sup> January 2023 at Vidhansabha, Jaipur during 83<sup>rd</sup> All India Presiding Officers Conference**

Financial bids are invited from the above listed empanelled Event Management Agencies (EMAs) with Department of Tourism, Government of Rajasthan (vide office order No. F (85)(3)/F&F/Emp. Ev. Mgr/2022-23/20789-97 dated 09-11-2022) for arrangements of Travel, Boarding, Lodging of Artists and Other Works for Organising Cultural Program on 11<sup>th</sup> and 12<sup>th</sup> January 2023 at Vidhansabha, Jaipur during 83<sup>rd</sup> All India Presiding Officers Conference.

<b>Estimated Cost of Work</b>	Rs. 35.00 Lakhs + applicable taxes
<b>Dates of Cultural Events</b>	12 <sup>th</sup> January 2023
<b>Availability of Bid Document</b>	<b>Document can be downloaded from:</b> <a href="http://www.eproc.rajasthan.gov.in">www.eproc.rajasthan.gov.in</a> , <a href="http://www.sppp.rajasthan.gov.in">www.sppp.rajasthan.gov.in</a> <a href="http://www.tourism.rajasthan.gov.in">www.tourism.rajasthan.gov.in</a>
<b>Mode of Submission of Financial Bid</b>	Online at e-Proc website ( <a href="http://www.eproc.rajasthan.gov.in">www.eproc.rajasthan.gov.in</a> )
<b>Last Date of Online Submission of Financial Bid</b>	09-01-2023, upto 11:30 AM
<b>Opening of Financial Bids</b>	09-01-2023, 12:00 PM
<b>RISL Processing Fee with Financial Bid</b>	Rs. 1,000/- through E-grass through e-GRAS (Budget head 8658-00-102-(16)-{01})

This invitation for Financial Bids (Bid Document) is being issued in continuation of the main Bid No. 179/2022-23 dated 19.07.2022 and subsequent office order no. F (85)(3)/F&F/Emp. Ev. Mgr/2022-23/20789-97 dated 09-11-2022 shall be treated as integral part of this Bid Document. Accordingly, all terms and conditions in this Bid will be applicable.

For any other information, please contact Dr. Punita Singh, Joint Director, Department of Tourism, Government of Rajasthan, Jaipur (Tel. No. 0141-2822811, Mobile: 98290-70604 Email: [dotfestivals@gmail.com](mailto:dotfestivals@gmail.com)).

  
6/01/2023  
**Dr. Punita Singh**  
Joint Director (Fairs & Festival)

Copy for information and necessary actions for the following:

1. P. S. to Director, Department of Tourism, Government of Rajasthan, Jaipur
2. Chief Accounts Officer, Department of Tourism, Jaipur
3. ACP (DD), Department of Tourism, Jaipur to facilitate upload on SPPP, E-proc and Department portal sites.



(Jyoti Khandelwal)  
Assistant Director (Fairs & Festival)

## 1. Introduction

83<sup>rd</sup> All India Presiding Officers Conference (AIPOC) will be held at Jaipur during 11-12 January 2023. Department of Tourism will be organising a cultural program at Rajasthan Legislative Assembly (Vidhansabha), Jaipur on 11<sup>th</sup> and 12<sup>th</sup> January during AIPOC conference.

Cultural program will have performance by approximately 200 artists including Kathak, Ghoomar, Gair, Langas & Mangniars, Kalbelia, Terataali, Bhawai, Chang Dhap, Mayur, Chakri, Kacchi Ghodi, puppets, Kohinoor Langa, etc. as given below:

S. N.	Particulars
<b>A</b>	<b>11-01-2023 (Evening)</b>
1	Performance by Kohinoor Langa (from Jodhpur) – 8 Nos.
<b>B</b>	<b>12-01-2023 (Afternoon)</b>
1	Instrumental Music Performance by Folk Artists (from Jaisalmer) – 10 Nos.
<b>C</b>	<b>12-01-2023 (Evening)</b>
1	Cultural Performance (Choreographed by Ms. Maitreyee Pahari, Director, Lok Chhanda Cultural Unit, New Delhi and her team) with following Artists: Kathak (Delhi) – 10 Nos. Kathak (Jaipur) – 20 Nos. Ghoomar (Jaipur) – 20 Nos. Gair (Barmer) – 16 Nos. Langas & Mangniars (Barmer/ Jaisalmer) – 35 Nos. Kalbelia (Jaipur) – 12 Nos. Terataali (Pali) – 16 Nos. Bhawai (Jaipur) – 08 Nos. Chang Dhap (Churu) – 12 Nos. Mayur (Deeg) – 16 Nos. Chakri (Baran) – 16 Nos. Kacchi Ghodi (Bandikui) – 12 Nos.

Cultural programme on 12-01-2023 Evening will be choreographed by Ms. Maitreyee Pahari, Director, Lok Chhanda Cultural Unit, New Delhi and her team. Stage, Light, Sound, seating arrangements for viewers, etc. will be arranged by the agency appointed Rajasthan Legislative Assembly.

## 2. Scope of Work of Event Management Agency

Selected Agency shall be responsible for arrangements of travel, boarding, lodging of artists and other works for organising cultural program on 11<sup>th</sup> and 12<sup>th</sup> January 2023 at Vidhansabha, Jaipur and 3-days rehearsals at Jaipur as per details given below:

S. N.	Particulars	Size/Type	Quantity/ Nos. of Person	Unit
1	<b>Reimbursement of Outstation Travel</b> (Origin City to Jaipur and Return), (train sleeper class/ Bus fare). Taxi Fare in case bus/train transport is not feasible/ suitable for the artists group).			
(i)	<b>10 Nos. Kathak Artists</b> from New Delhi to Jaipur (Arrival: 09-01-2023, Departure: 13-01-2023)	Kathak Artists	10	Nos.
(ii)	<b>16 Nos. Gair Artists</b> from Barmer to Jaipur (Arrival: 09-01-2023, Departure: 13-01-2023)	Gair Artists	16	Nos.
(iii)	<b>35 Nos. Langa &amp; Mangniars Artists</b> from Barmer/Jaisalmer to Jaipur (Arrival: 09-01-2023, Departure: 13-01-2023)	Langa & Mangniars Artists	35	Nos.
(iv)	<b>16 Nos. Terataali Artists</b> from Pali to Jaipur (Arrival: 09-01-2023, Departure: 13-01-2023)	Terataali Artists	16	Nos.
(v)	<b>12 Nos. Chang Dhap Artists</b> from Churu to Jaipur (Arrival: 09-01-2023, Departure: 13-01-2023)	Chang Dhap Artists	12	Nos.
(vi)	<b>16 Nos. Mayur Artists</b> from Deeg, Bharatpur to Jaipur (Arrival: 09-01-2023, Departure: 13-01-2023)	Mayur Artists	16	Nos.
(vii)	<b>16 Nos. Chakri Artists</b> from Baran to Jaipur (Arrival: 09-01-2023, Departure: 13-01-2023)	Chakri Artists	16	Nos.
(viii)	<b>12 Nos. Kacchi Ghodi Artists</b> from Bandikui to Jaipur (Arrival: 09-01-2023, Departure: 13-01-2023)	Kacchi Ghodi Artists	12	Nos.
(ix)	<b>8 Nos. Jodhpur Langa Artists</b> from Jodhpur to Jaipur (Arrival: 11-01-2023, Departure: 12-01-2023)	Jodhpur Langa Artists	8	Nos.

(x)	<b>10 Nos. Instrumental Music Artists</b> from Jaisalmer to Jaipur (Arrival: 10-01-2023, Departure: 13-01-2023)	Instrumental Music Artists	10	Nos.
<b>2</b>	<b>Local Travel Arrangements and Rehearsal Location</b>			
(i)	<b>Local Transport (Bus/Tempo Traveller/Big Cars) for 200 Nos. Artists</b> for transporting from their stay location in Jaipur to the rehearsal location/venue and return for <b>4 Days (09-01 to 12-01-2023)</b>	Bus/Tempo Traveller/Big Cars transport for 200 Artists	200	Nos.
(ii)	Local Transport for Choreographer team and Department officials (6 Big cars) for <b>5 Days (09-01 to 12-01-2023)</b>	Big Cars	6	Nos.
(iii)	<b>Covered Space</b> (equipped with toilets, drinking water, light, sound, power backup, chairs, carpets, etc.) for tech rehearsal for <b>Artists (200 Nos.) for 4 Day (09-01 to 12-01-2023)</b> . Space to be decided in consultation with the Department.	Covered Space	1	Nos.
(vi)	<b>DA @ Rs. 500/ Per Day</b> for <b>150 Nos. Artists</b> from outside location to Jaipur during travel (to & fro)	Artists	133	Nos.
(v)	<b>All meals</b> (breakfast, lunch, dinner, tea & biscuit 2 times in a day, snacks one time in a day) for <b>Artists, Choreographer team, etc. (210 Nos.) for 4 Day (09-01 to 12-01-2023)</b> at tech rehearsal location and the venue	All Meals	210 Nos. X 4 Days	Nos.
<b>3</b>	<b>Boarding &amp; Lodging Arrangements</b>			
(i)	<b>Boarding &amp; Lodging of 133 Nos. Artists in Budget Hotel</b> on 3-4 sharing basis at Jaipur for <b>4 Days (09-01 to 13-01-2023)</b>	Rooms for 133 artists (on 3-4 sharing basis) for 4 days	Rooms on 3-4 sharing basis	Nos.

(iii)	Boarding & Lodging of <b>Choreographer &amp; Team (5 Rooms on twin-sharing basis in 3/4 Star Hotel for 4 Days (09-01 to 13-01-2023))</b>	Room for Choreographer & Team	5	Nos.
<b>4</b>	<b>Remuneration to Artists</b>			
(i)	<b>Remuneration to Kathak Artists (30 Nos.),</b> (@ Rs. 15,000 (per Kathak Artist from Delhi and @ Rs. 10,000 per Kathak Artist from Jaipur) for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists	30	Nos.
(ii)	<b>Remuneration to Ghoomar Artists from Jaipur (20 Nos.),</b> @ Rs. 10,000 per artist for 4 days tech rehearsal and one day main event at venue).	Remuneration to Artists	20	Nos.
(iii)	Remuneration to <b>Artist Group Leader</b> (other than Kathak Artists and Ghoomar artists), <b>10 Nos. @ Rs. 7,000 per Artist Group Leader</b> for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists Group Leader	10	Nos.
(iv)	Remuneration to <b>Artists</b> (other than Kathak Artists and Ghoomar Artists), <b>140 Nos. @ Rs. 4,000 per Artist</b> for 3 days tech rehearsal and one day main event at venue).	Remuneration to Artists	140	Nos.
(v)	Remuneration to Jodhpur Langa Artists @ <b>Rs. 51,000 for 8 Nos.</b>	Remuneration to Artists	8 Nos.	Nos.
(vi)	Remuneration of Instrumental Music Artists from Jaisalmer @ <b>Rs. 50,000 for 10 Nos.</b>	Remuneration to Artists	10 Nos.	Nos.
(vi)	<b>Remuneration to Choreographer and assistants</b> @ Rs. 8.00 Lakhs +GST for 3 days tech rehearsal and one day main event at venue).	Remuneration to Choreographer and team	Choreographer and team	Lumpsum
<b>5</b>	<b>Others</b>			
(i)	<b>Photographer (1 Nos.)</b> with all photography equipment as per requirements	Photographer	1	Nos.

(ii)	<b>Videographer (2 Nos.)</b> for documentation with all videography equipment as per requirements	Videographer	2	Nos.
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### 3. Key Terms & Conditions

- a) Rehearsal of 12-01-2023 Cultural Event will be seen by the Department officials on 10 and 11 - 01-2023
- b) Selected Event Management Agency shall be required to organise the entire programs (its scope of services) as per the scope of work mentioned in this document, as per choreographer design & instructions and in close co-ordination with agency deputed by Rajasthan Legislative Assembly for the program
- c) 50% of remuneration and DA shall be paid to the Artists upon their arrival in Jaipur and the remaining 50% immediately after completion of their program. All payments are to be made in the Bank account of artists/ artist group.
- d) **The above list of works is suggestive and not exhaustive.** The quoted rates should be exclusive of all applicable taxes. The above quoted rates shall include all expenses in accordance with the terms & conditions of this Bid Document and execution of the work at the venue.
- e) Travel, boarding & lodging dates are tentative, changed if any will be indicated by the Department of Tourism.
- f) There may be a situation where additional works are needed to be done by the Agency or work shown under scope of work are not required or need to be amended. In that situation the designated committee will take a note of the situation under intimation to Director Tourism and necessary direction shall be conveyed to the selected firm. Payment for such amended works or additional work shall be worked out mutually as per rules.
- g) **By submitting its financial Bid, Bidder shall be considered deemed fully aware of technical rider of the artists and choreographer and capable of managing the same.**
- h) Department intends to appoint an interested event manager for organizing mentioned programs including to plan, conceptualize and execute various activities on turnkey basis to ensure overall harmony and smooth organization of the event in consultation with officer/s in charge at the venue.
- i) Selected Agency shall be required to submit an agreement on Non-Judicial stamp paper of Rs. 500/- with performance security equal to 2.5% of the Work Order amount.
- j) A committee of the Department of Tourism officials will verify the arrangements and works done by the selected Agency and on the basis of the report of this committee payment shall be released.
- k) In event of any change, addition or reduction in the work mentioned in this Bid Document due to administrative reasons or change of requirements, appropriate change, additional payment/deduction would be made to/from the final payment. For all such changes, additional/reduced works, agency shall inform the Joint Director (F&F) in time and will seek necessary directions before execution.

### 4. Submission of Financial Bid and Payment

- i. Empanelled Agency are invited to submit their financial quote online at [www.eproc.rajasthan.gov.in](http://www.eproc.rajasthan.gov.in) before the last date and time mentioned in this document.

- ii. Bidder shall quote their amount item-wise in the BOQ (Financial Bid). Bidder quoting the lowest amount for all items collectively (Grand Total) shall be eligible for award of the Project and the Letter of Award (LOA)/ Work Order shall be issued to the Bidder.
- iii. Amount to be quoted in the Financial Bid shall be exclusive of GST and all applicable taxes.
- iv. After completion of cultural event, the selected Agency shall submit its invoice (in 3 copies) along with photographs, videos of the program and all other essential document for fulfillment of all obligations of Contract.
- v. Payment will be made to the Selected Agency after verification of completion of work as per the terms of Bid Document and to the satisfaction of Department of Tourism, Rajasthan.
- vi. Release of payments to Selected Agency are subjected to statutory deductions as per applicable rules
- vii. The Department shall endeavour to release the payments at the earliest. No interest shall be payable in case the release of payment delays due to procedural matters.
- viii. In case of unsatisfactory works and delays, the liquidated damages/ penalties shall be deducted as per RTPP Act and GF&AR rules including forfeiture of the Bid Security and Performance Security of the Bidder of the Selected Agency.

**Item Wise BoQ (Financial Bid-1)**

**Bid Inviting Authority: Department of Tourism, Government of Rajasthan**

**Name of Work:** Inviting Financial Bids from the Empanelled Event Management Agencies for Arrangements of Travel, Boarding, Lodging of Artists and Other Works for Organising Cultural Program on 11<sup>th</sup> and 12<sup>th</sup> January at Vidhansabha, Jaipur during 83rd All India Presiding Officers Conference as per scope of works

**Bid No. 192 dated 06-01-2023**

**Bidder Name :**

**PRICE SCHEDULE**

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )

Sl. No.	Item Description (List of Works to be undertaken)	Amount (Rs.) for the Event excluding all taxes, levies & octroi etc. (In Figures)	Total Amount (Rs.) for the Event excluding all taxes, levies & octroi etc. (In Figures)	Total Amount (Rs. In Words) for the Event excluding all taxes, levies & octroi etc. (In Words)
1	2	3	4	5
1	Arrangements of Travel, Boarding, Lodging of Artists and Other Works for Organising Cultural Program on 11 <sup>th</sup> and 12 <sup>th</sup> January at Vidhan Sabha, Jaipur during 83rd All India Presiding Officers Conference <b>(Please See Scope of Works)</b>			
	<b>Grand Total (in Numbers)</b>		<b>0.000</b>	
	<b>Grand Total (in Figures)</b>			INR