

# Government of Rajasthan, Department of Tourism

Paryatan Bhawan, Sanjay Marg, Opposite Vidhayakpuri Police Station, Jaipur  
Tel. 0141 2822808, Email – [pub-dot@rajasthan.gov.in](mailto:pub-dot@rajasthan.gov.in)

No. F 10 ( ) / Publicity / Post Card / 2023 / 7748

Dated: 29/07/2023

1. M/s National Advertiser and Printer, 122, Gangotri Nagar, Gopalpura Bypass, Jaipur
2. M/s Ridhi Sidhi Communications, 205, Tikarmal Ka Rasta, Kishanpole Bazar, Jaipur
3. M/s Shree Printing Centre, Kisan Marg, Jaipur
4. M/s .....

## **Notice Inviting Limited Bid (NIB)**

### **Subject: Bid for Procurement of 600 Post Card Sets as Souvenir Items**

The Department of Tourism, Government of Rajasthan Jaipur invites bids to submit quotations for the service/s listed below:-

Work	Approximate Cost of the work - Rs.	Bid Security Money 2 %	Rate Quoted by firm including GST / Per Set	Bid Release Date	Bid Opening Date and Time
Procurement of 600 Post Card Sets as Souvenir Items	Total Approximate Cost – Rs. 1.89 Lakhs	Rs.3780/- to be deposited through e-gras in budget head no. 8443-103		29 / 07 / 2023	31 / 07 / 2023 By 12.30 Noon

Please submit duly signed quotations in sealed envelope to Director, Department of Tourism, Government of Rajasthan, Paryatan Bhawan, Opp. Vidhayakpuri Police Station, Sanjay Marg, Jaipur by 12:30 Noon on 31 / 07 / 2023.

--Sd.--

(Ajay Kumar Sharma)  
Deputy Director (Publicity)

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Copy forwarded to following for information and necessary action please:-

1. APS to Director, Tourism
2. Chief Accounts Officer, Tourism
3. ACP (DD), IT Section, Tourism for uploading on SPPP Portal

--Sd.--

Deputy Director (Publicity)

## SCHEDULE OF BID PROCESS

Event Description	Scheduled Date
Release of Bid Advertisement	29 / 07 / 2023
Last Date for submission Bid	31 / 07 / 2023 at 12.30 Noon
Date of Opening of Bids	31 / 07/ 2023 at 12.30 Noon
Date of Award of Contract	After finalization of financial bid
Execution of the Work	As per work order

### A. Scope of Work for Procurement of 600 Post Card Sets as Souvenir Items

#### Post Card

- A. Size – 4.75”X7”
- B. Paper – 270 GSM Montblanc
- C. Each Set – 20 Cards
- D. Printing – Four colour printing both side, aquawash coating

#### Jacket Set

- A. Size – 4.75”X7”
- B. Paper – 270 GSM Montblanc
- C. Printing – Four colour printing, aquawash coating

### B. Terms and Conditions

- a. Supply will be effected as per work order
- b. Rate provided should be inclusive of creative designing of the work, all taxes, labour, packaging and transport charges.
- c. Payment will be released after the completion of work; no advance payment shall be made.
- d. For electronic transfer of payment, firm will have to provide bank details.
- e. The firm may be asked to submit GSM testing report of the certificate
- f. Firm will have to provide PAN No and GST registration number
- g. Firm will provide soft copy of the souvenir item, which will be property of Department of Tourism
- h. An agreement on Non-Judicial Stamp of Rs.500/- will have to be signed between the Dept and successful bidder within 15 days of issue of work order. The time period of the agreement would be one year from the date of issue of work order.
- i. Bidder will bear all costs towards submission of the bid.
- j. Firm will have to enclose proof of Bid security deposited through e-gras.
- k. Performance security equal to 5% of the work will be deposited by the successful bidder, which shall be returned after successful completion of the work.
- l. Work will be awarded to the lowest quoting bidder i.e. L1 bidder.
- m. Wherever specific terms and conditioned have not been spelt out in bid document, General Finance and Accounts Rules & RTPP Act, 2012, RTPP Rules 2013 of the state government shall apply.
- n. All rights regarding this bid are reserved with Director, Department of Tourism, Government of Rajasthan.

C. An agreement on Non-Judicial Stamp of Rs.500/- will have to be signed between the Dept. and successful bidder within 15 days of issue of work order. The time period of the agreement would be one year from the date of issue of work order, extendable as per RTPP rules.

D. Work will be awarded to lowest quoting bidder i.e. L 1 bidder.

D. **Validity of the Bid:** Period of validity of this bid is 90 days from the closing date for submission of the proposals.

E. **Liquidated damages and Penalty Clause :**

Any delays in delivery from the time schedule finalized by the Dept. for items of works listed in the Scope of Work and the work order or underperformance would invite a penalty to be imposed upon the agency as per the provisions of GF&AR, including forfeiture of Security Deposit. Serious lapse in responsibilities may also lead to blacklisting of the firm, as may be deemed fit by the Dept. of Tourism, Govt. of Rajasthan.

**F. Termination:**

Dept. of Tourism may terminate the Contract of the Firm in case of the occurrence of any of the events specified below:

- a. If the Agency becomes insolvent or goes into compulsory liquidation.
- b. If the Agency, in the judgment of Dept. of Tourism, has engaged in corrupt or fraudulent practices in competing for or in executing this Contract.
- c. If the Agency submits to the Dept. of Tourism a false statement which has a material effect on the rights, obligations or interests of Dept. Of Tourism.
- d. If the Agency places itself in position of conflict of interest or fails to disclose promptly any conflict of interest to Dept. of Tourism.
- e. If the Agency fails to provide the quality services as envisaged under this Contract. Reasons for the same would be recorded in writing. In case of such an occurrence Dept. of Tourism shall give a written advance notice before terminating the Contract of firm.

**G. Force Majeure :**

- a. Neither party will be liable in respect of failure to fulfil its obligations, if the said failure is entirely due to Acts of God, Governmental restrictions or instructions, natural calamities or catastrophe, epidemics or disturbances in the country. Force Majeure shall not include (i) any event which is caused by the negligence or intentional action of a Party or by or of such Party's agents or employees, nor (ii) any event which a diligent Party could reasonably have been expected both to take into account at the time of being assigned the work, and avoid or overcome with utmost persistent effort in the carrying out of its obligations hereunder. Force Majeure shall not include insufficiency of funds or manpower or inability to make any payment required for execution of services under this Contract.
- b. A Party affected by an event of Force Majeure shall immediately notify the other Party of such event, providing sufficient and satisfactory evidence of the nature and cause of such event, and shall similarly give written notice of the restoration of normal conditions as soon as possible.

**J. Arbitration:**

- (i) in event of any dispute or difference between the Dept. and the Agency, such disputes or differences shall be resolved amicably by mutual consultation. If such resolution is not possible, then the unresolved dispute or difference shall be referred to arbitration of the sole arbitrator to be appointed by the Secretary, dept. of Tourism. The provision of Arbitration and Conciliation Act, 1996 (No.26 of 1996) shall be applicable to the arbitration. The Venue of such arbitration shall be at Jaipur or any other place, as may be decided by the arbitrator. The language of arbitration proceedings shall be English. The arbitrator shall make a reasoned award (the "Award"), which shall be final and binding on the Dept. and the Agency. The cost of the arbitration shall be shared equally by the Dept. and the Agency to the agreement. However, expenses incurred by each party in connection with the preparation, presentation shall be borne by the party itself.
- (ii) Pending the submission of and /or decision on a dispute, difference or claim or until the arbitral award is published; the Dept. and the Agency shall continue to perform all of their obligations under this Agreement without prejudice to a final adjustment in accordance with such award.
- (iii) The first appellant authority is Principal Secretary, Tourism and second appellant authority is Finance Department as per RTPP Rules 2013.

**K. Jurisdiction:** The contract shall be governed by laws of Rajasthan/India and all Government rules on purchase matter issued from time to time and in force for the time being are applicable to this contract tender.